**PAN**

**Jerzy Haber Institute
of Catalysis and Surface Chemistry
Polish Academy of Sciences**

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Research Centers

# Information on the recruitment procedure for a scientific post in ICSC PAN

To the recruitment procedure for a scientific post in ICSC PAS apply regulations of the Act on Polish Academy of Sciences from 30 April 2010 (Dz.U. Nr 96, poz. 619) and Rules of procedure for competitions on scientific posts in ICSC PAS, which is available (in polish) on the Institute web-page.

Information on open call for a scientific post in ICSC PAS hangs on the noticeboard in the ICSC PAS, on the web-page of the Institute, in the job-post database of the Ministry of Science and Higher Education, and in the EURAXESS portal.

The applications are evaluated by the *Commission for Assessment and Personal Affairs of the Research Council of ICSC PAS* (the commission can be found at Institute web-page). The Commission prepares a ranking list and its recommendation based on the information provided by the applicants and in accordance with the regulations of the above mentioned rules of procedure and recommendations of the Code of Conduct for the Recruitment of Researchers. The ranking list is passed to the Director.

The Director selects the winner of the completion and asks the Research Council for approval of her decision. The ranking list and its justification are presented at the Research Council meeting, and subsequently a secret ballot on the support of selected winner takes place.

All participants are notified by e-mail, about the course of the competition procedure, their position on the ranking list, and the strengths and weaknesses of their applications.